



Workshop “How to be successful in FP7?”

March 18, 2010

Venue: Autonomous University of Yucatán, Mérida

- 8:30 – 9:00** **Registration**
- 9:00 – 9:45** **Welcome (introduction & workshop-aims)**
Dr. Carlos Quintal Franco (Director for Research and Postgraduates;
Autonomous University of Yucatán)
Thomas Zergoi (NCP-ICT-Austria)
Martin Baumgartner (NCP - Financial Issues – Austria)
M.S. Ángel G. Cárdenas Cravioto (CONACYT) **(to be confirmed)**
Isabel Kreiner (Tecnologico de Monterrey; FP7 Coordination Office)
Frank Rattmann (Tecnologico de Monterrey; FP7 Coordination Office)
- 9:45 – 13:00** **FP7 and the project cycle**
Structure of a proposal/project
Coffee Break
Proposal structure (exercise)
The excellent consortium and how to get in!
- 13:00 – 14:00** Lunch Break
- 14:00 – 17:00** **Cost planning - understanding the basics of budget planning**
Calculate a budget by yourself (exercise)
Evaluation & negotiation process
Financial “hot spots” & IPR (Intellectual Property Rights)
Fit for FP7? A quiz!
Questions & Answers
- 17:00** **Closing**

Trainers of the Workshop: Thomas Zergoi / Martin Baumgartner
Moderation: Isabel Kreiner

